

<i>Date</i>	<i>Skype, 22-May-19</i>
<i>Meeting Topic</i>	<i>LNL User Board first meeting</i>
<i>Participants</i>	<i>G. Benzoni, A. Cacioli, A. Gottardo, I. Lombardo, M. Zielinska, S. Szilner, J. Wyss, M. Mazzocco, V. Rigato</i>
<i>Excused</i>	<i>E. Fioretto</i>
<i>Author(s)</i>	<i>G. Benzoni</i>

Definitions

LNL	Legnaro National Laboratories
UB	User Board committee
PAC	Program Advisory Committee
USIP	User Selection Panel for Interdisciplinary Research
TAP	Tandem-Alpi-Piave

AGENDA:

1. Presentation of past activities of the UB and open problems;
2. News from the TAP and AN/CN coordinators;
3. Election of the new coordinator;
4. Annual Users' meeting definition;
5. AOB;

Minutes:

The skype meeting starts at 10:00. J. Wyss will join later around 11. The call ends at 11:30.

The meeting starts with a short introduction of each member of the committee, presenting his/her activity, in particular those related to LNL.

Topic 1: Presentation of past activities of the UB and open problems

The former UB coordinator, G.Benzoni, reminds the role and scope of the UB as interface between the User Community and the direction of the LNL laboratories, monitoring the users' experiences and recommending possible changes to the LNL direction.

The activity of the former UB has been presented with the request for inputs on specific topics:

- I. The UB acts as Trade d'Union between Users and Director: the current LNL Director has been very open to confrontation and to assessing role of the UB. The UB wishes to maintain this healthy exchange in the coming years.
- II. A form for an END-OF-EXPERIMENT-REPORT has been established in 2016, and has been distributed to the new UB members. Little feedback, mainly coming from Users working at AN/CN complex, has been given. The UB envisages a stronger collaboration by the beamtime coordinators. G.Benzoni proposes to revisit the layout and asks from ideas for a better exploitation.
- III. The UB coordinator is invited to the LNL Consiglio dei Laboratori (CDL). If the coordinator cannot attend, a delegate can be defined, and communicated to the Director. Next LNL-CDL is planned for 10/06 at 10:30. The coordinator will then inform the UB on matters of relevance.
- IV. The UB contributes to the Annual Report of the LNL with feedbacks originating at the Annual Meeting.
- V. The UB monitors the Users Community collecting subscriptions. A revision of the statistics is needed before next Annual Meeting. Subscriptions are available at the UB web page.
- VI. The UB interacts with Users via a moderated distribution list (users_inl@lists.infn.it). The current moderator is G.Benzoni, being the only re-elected member of the UB, but at least another member is asked to help. Users can contact the UB writing to inluser@inl.infn.it e-mail address.
- VII. The UB advertises its activity via a web page hosted on the LNL main webpage (<http://www.inl.infn.it/index.php/en>), where the Users can find minutes of the UB meetings and news. New Users can subscribe through the form posted on this web page. At present the web-page is little maintained and access is granted only to T.Marchi. Extension of privileges to new members has to be foreseen.

Conclusions / Actions:

1. Contacts with A. Gozzelino clarified that access to the webpage is only possible within the LNL local net, therefore Andrea Gottardo and Antonio Caciolli will help maintain the UB web site.
2. I.Lombardo agreed to help moderating the distribution list.
3. The LNL Annual Report for 2019 has been prepared by the former UB. When the call for the next issue will be released the UB will decide who will be in charge of this.

Topic 2: News from the TAP and AN/CN coordinators

M.Mazzocco announces that the calendar for June and July has been released, including experiments using the PIAVE-ALPI complex. Following the summer break interventions on the Tandem accelerators are planned and a restart of the campaign in November is planned. The Tandem accelerator will not be available before Nov. 25th.

Given the situation it has been agreed to postpone the PAC meeting to end of December, possibly even beginning of January, with a tentative date on 17-18 Dec.

At present the Accelerators divisions still plans a one-year stop for SPES installation starting after Easter 2020, but the scheduling has not been fixed yet.

V. Rigato reported on the difficult situation encountered with the CN accelerator, confirming that the accumulated backlog will be digested within coming months. The AN2000 is still running smoothly. V.Rigato reminds the UB that the ageing of the machines will require investments and that the proposal for a new machine has been put forward.

Since the director decided to merge the USIP committee in the PAC committee the deadline for proposals for the AN/CN complex cannot be established at present.

A.Caciolli and I.Lombardo showed concerns related to proposals aiming at nuclear structure and nuclear astrophysics studies proposed at the AN/CN complex if the expertise of the additional members would not cover the subject. The UB will follow closely the situation, thanks to the support of Rigato and Mazzocco.

Topic 2: Election of the new coordinator

The former UB coordinator, G. Benzoni, has been confirmed as coordinator for the coming three years of her mandate. G.Benzoni cannot be reelected after this second mandate.

A.Gottardo has been appointed as secretary for the UB.

Topic 3: Annual Users' Meeting definition

The UB organizes a Users' Community Meeting yearly. Since 2018 the meeting is organized in three segments: General discussion and updates from director and head of divisions; presentations from experiments at TAP; presentations from experiments at AN/CN. Plenty of time for discussion after each segment has to be foreseen.

A call for contributions and feedbacks from the beamtime coordinators in order to define the program will be circulated.

As the dates of the next PAC meeting are not yet fixed, the UB is evaluating the possibility for such a meeting at the beginning of November.

Conclusions / Actions:

It is agreed to have the meeting over two days, the favored option would be to start on Monday. The UB coordinator will circulate the material collected in the past editions of the Meeting, and will call for a next skype meeting, most probably in the first week of July, to fix the dates and format of the Meeting.