<u>Information note on processing of personal data by INFN, provided pursuant to art. 13 of UE Regulation 2016/679</u>

- **1. Controller**: Istituto Nazionale di Fisica Nucleare (INFN), registered office in Frascati (RM), e-mail: presidenza@presid.infn.it
- 2. Data Protection Officer (DPO): e-mail: dpo@infn.it
- **3. Purposes, nature, duration and procedures of the processing:** data collected thorugh the access forms are processed by INFN only for the purposes connected to the physical access and computing resources authorization procedure of Laboratori Nazionali di Legnaro. Data are processed for the time required to begin and to accomplish that procedure and, after, data are stored solely for archiving purposes according to the rules on administrative documents record-keeping. If no consent is given, that procedure cannot be started

Data are processed, also by computing tools, by INFN personnel authorized to data processing or by third parties expressely identified as processors. Data are not disclosed to third parties or disseminated unless the disclosure is specifically provided for by European Union or Member State law.

- **4. Transfer of data to third Countries:** collected data are not transferred to third Countries unless the person concerned provides INFN with a clear affirmative consent to disclose her/his own data for her/his own specific needs.
- **5. Data recipients:** for compliance with legal obligations in matter of security and/or migration, collected data might be disclosed, as provided for by the law, to Authorities and Institutions like Police, Prefecture, Ministry of the Interior/of Foreign Affairs or diplomatic and consular representations.
- **6. Rights of data subjects:** INFN guarantees to data subjects the right to request access, rectification or erasure of personal data or restriction of processing concerning the data subject or to object to such processing pursuant to Articles 15 et seq. of the Regulation (EU) 2016/679.

INFN guarantees the right to lodge a complaint with the Authority for Personal Data Processing ('Autorità Garante del Trattamento dei dati personali') for such processing. The rights guaranteed by this Regulation can be excercised by email application to dpo@infn.it